



# SIMS 2011 Spring Release (Primary and Special Schools)

The Spring Main Release of SIMS.net version 7.138 is an essential upgrade for all schools. This release must be taken order to complete the Summer School Census 2011.

**It is essential that the upgrade is only applied to SIMS databases that have been migrated to SQL 2008. The notes on using SOLUS to upgrade include detailed information on how to check your version of SQL.**

**Schools should not take this upgrade if they have any outstanding issues with School Census which may result in them being asked by their LA to re-create a census return.**

This upgrade to your SIMS system contains some new features in addition to enhancements and fixes. The most significant of which are in the following areas:

- Revised files to support the Summer School Census 2011 Enhancements have been made to the Learning Aims panel, enabling you to edit the Learning Aims fields.
- In Assessment This release contains functionality to support Assessing Pupil Progress. LAs and schools can now define progress grids for any purpose, e.g. for SEN or EAL assessment
- In Admissions Enhancements have been made to the areas used by Own Admissions Authority (OAA) schools in the process of ranking applicants. Enhancements have also been made to the Import ADT File and Import ATF File wizards.
- AMPARK -.
- STAR
  - Behaviour and Achievements – Electronic and printed report cards will now display ticks instead of crosses to indicate the achievement of a target when printing. Awarded By has been added to the Reporting Dictionary for Achievements. A detention, exclusion or report card can now be added from a behaviour incident without having to re-open the page.

A new Aggregated Student Conduct Summary report has been provided, which details the achievement and behaviour points for individual pupil/students in a given period. This is intended for use as a template report to resolve issues with duplication when reporting on behaviour incidents and achievements together.
  - Pupil (or Student) Teacher View – the content of the Quick Notes box is now available as a tooltip. The Pupil (or Student) Teacher View page now includes the date of birth on the Basic Details tab.
  - Home Page – a Scheduled Detentions panel is now available. You can now perform a quick search for all contacts in SIMS.
  - Child Protection Plan replaces the Child Protection Register (CPR) label on the Application and Student Details pages and the Admissions and Student Report Dictionary (now called the Child Protection Plan Dictionary).
- There are fixes and enhancements in a number of modules.
- There is advice for schools using Office 2010

## Important Information

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*From the SIMS 2011 Spring Release onwards, both SIMS and FMS are supported on Windows 7 and Microsoft Office 2010 (32-bit only) and SQL Server 2008 R2.*

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### Important Information for Microsoft® Office 2010 Users Regarding SIMS Reports

A number of reports provided by SIMS (via **Reports | Run Report**) provide their output in Microsoft® Excel format. If you are using Microsoft® Office 2010, some of these reports are displayed in read-only format and therefore the buttons are disabled, even when you select the **Enable Content** option.

Two Excel spreadsheets are displayed on the Taskbar at the bottom of the screen. Closing the read-only Excel spreadsheet (where the buttons are disabled) enables the second spreadsheet to be displayed.

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**IMPORTANT NOTE:** *This issue affects Microsoft® Office 2010 users only. All other supported versions of Microsoft® Office are not affected by this issue.*

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For more information on resolving this issue, please refer to KB107530 on Web Support.

### Information for Microsoft® Office 2010 (64-bit Edition) Users Regarding Quick Letters

There is currently an issue regarding the use of Quick Letter functionality in SIMS if you are using Microsoft® Office Word 2010 (64-bit Edition only).

If you attempt to produce a Quick Letter in SIMS (for example, by clicking the **Quick letter** hyperlink in the **Links** panel on the **Pupil** (or **Student Details**) page), the following error message will be displayed:

#### **Microsoft Visual Basic Applications Compile Error**

**The code in this project must be updated for use in 64-bit.**

To resolve this issue, a replacement Quick Letter template must be used. Many schools choose to refine the original `QuickLetterTemplate.doc` file so that it better suits their needs, e.g. the school logo may be added to the header, etc.

To preserve any changes that a school may have made to their Quick Letter template, we have provided another template named `QuickLetterTemplate-Office2010.doc`. Typically, this template can be found in the `\Program Files\SIMS\SIMS .net` folder on a SIMS workstation.

To enable the new template when creating Quick Letters in SIMS:

1. Rename the original template (QuickLetterTemplate.doc) to QuickLetterTemplate\_OLD.doc, for example, or move it to an alternative location.
2. Update the Microsoft® Office 2010 compatible template (QuickLetterTemplate-Office2010.doc) with any changes you have made in the past to the original QuickLetterTemplate.doc template, to ensure that the new template has the identical look and feel.
3. Close Microsoft® Word.
4. Rename the edited, Office 2010 compatible template (QuickLetterTemplate-Office2010.doc) to QuickLetterTemplate.doc so that SIMS accesses this file when a Quick Letter is produced.
5. Copy the Office 2010 compatible template (now called QuickLetterTemplate.doc) to the \Program Files\SIMS\SIMS .net folder on any SIMS workstations from which Quick Letters may be produced, to ensure that every user produces similarly styled letters.



**IMPORTANT NOTE:** *These instructions apply also to the QuickLetter-Template-Enquiry.doc template, for which a 2010 compatible version (QuickLetterTemplate-Enquiry\_2010) has also been provided.*

## Generic Reporting

The content of the report output generated by clicking the **Print** button on any browser or detail page in SIMS displays only the information that is visible on-screen.

For example, from the **Detention Details** page (**Focus | Behaviour Management | Maintain Detentions**), clicking the **Print** button produces a report containing only the information displayed on this screen.

## B2B – Compatibility Between One and SIMS

As part of the SIMS 2011 Spring Release, we have undertaken full testing of both B2B: Student and B2B: Personnel to ensure compatibility with One.

The following table indicates the compatibility between SIMS and One from the SIMS 2010 Autumn Release to present.

One Release Version		
3.41 (Autumn 2010)	3.42 (December 2010)	3.43 (March 2011)

SIMS Release Version	7.136 (Autumn 2010)	✓	✓	x
	7.138 (Spring 2011)	x	✓	✓

## Acrobat Reader 8 and the SIMS 2011 Summer Release

Adobe® Reader version 8 or above must be installed before you can read any of the user documentation.



*NOTE: If you already have Adobe Reader version 8 or above installed, it is not necessary to upgrade to a later version in order to read the user documentation.*

## Included in this Release

This release includes new features, fixes and enhancements in the following areas:

- Admissions
- Assessment
- Attendance
- B2B
- Discover
- InTouch
- Personnel
- Profiles
- Reporting
- School Census Summer 2011 Return
- SIMS Learning Gateway
- SOLUS<sup>3</sup> Phase 3
- STAR 7

## Admissions

### New Features

This release includes the following new features:

#### OAA Basic Licence

- **Resizing the Import ADT File Wizard and the Import ATF File Wizard**

**Routines | Admission | Import ADT File** and **Routines | Admission | Import ATF File**

The **Import ADT File** and **Import ATF File** wizards can be resized by clicking and dragging any edge or corner of the wizard, enabling more information to be displayed on-screen.

- **Printing Contact Details in the Import ADT File Wizard and the Import ATF File Wizard**

**Routines | Admission | Import ADT File** and **Routines | Admission | Import ATF File**

Contact details can now be printed from the **Import ADT File** and **Import ATF File** wizards.

- **Printing the Application Criteria for Applicants**

**Routines | Admission | ASL Data Entry**

It is now possible to print the application criteria for applicants displayed when using Basic ASL Entry.

- **Display of Distance from School Information from Basic ASL Entry**

**Routines | Admission | ASL Data Entry**

Distance from School information is now displayed when viewing application details in Basic ASL Entry.

For more information, please refer to the *Creating Intake and Admission Groups and Importing ADT Files* and the *Accepting and Admitting Applicants* chapters of the *SIMS Admissions Code of Practice Own Admissions Authority Basic Licence* handbook.

## OAA Full Licence

- **Resizing the Import ADT File Wizard and the Import ATF File Wizard**

**Routines | Admission | Import ADT File** and **Routines | Admission | Import ATF File**

The **Import ADT File** and **Import ATF File** wizards can be resized by clicking and dragging any edge or corner of the wizard, enabling more information to be displayed on-screen.

- **Printing Contact Details in the Import ADT File Wizard and the Import ATF File Wizard**

**Routines | Admission | Import ADT File** and **Routines | Admission | Import ATF File**

Contact details can now be printed from the **Import ADT File** and **Import ATF File** wizards.

For more information, please refer to the *Creating Intake and Admission Groups and Importing ADT Files* chapter in the *SIMS Admissions Code of Practice Own Admissions Authority Full Licence* handbook.

- **Display of Distance from School Information when Recording Application Criteria**

**Routines | Admission | Record Application Criteria**

Distance from School information is now displayed when viewing application details.

For more information, please refer to the *Importing ADT Files, Ranking Applications and Exporting ASL Files* chapter and the *Importing ATF Files, Accepting and Admitting Applicants* chapter of the *SIMS Admissions Code of Practice Own Admissions Authority Full Licence* handbook.

## Fixes

This release includes a fix in the following area:

- For Independent Schools only, a document with a **Type** of **Letter** can now be attached and recorded correctly using the **Attached Documents** panel on the **Enquiry Details** page (via **Focus | Admission | Enquiry**).

## Assessment

### New Features

- **Assessing Pupil Progress (APP) and Pupil Progress Grids**

Pre-defined Progress Grid templates are provided for Assessing Pupil Progress in all subjects at Key Stages 1 – 3 for which National Strategies guidelines are available (namely ICT, Maths, Science, Reading, Writing and Speaking & Listening). These are primarily intended for English schools. However, the templates may also be used in Wales or Northern Ireland, either as they stand or as an example demonstrating the functionality of the Progress Grids.

The APP grid templates are not provided automatically. Instead, they are available from the AMPA folder or from AMPARK because not all schools are following the APP process and some schools may already have resources in place. They can be imported into SIMS via **Routines | Data In | Assessment | Import**.

Alongside the new APP grid templates, Capita SIMS has also provided APP marksheet templates, which enable group assessment of the APP criteria and provide an overview of group progress. The APP marksheet templates will update automatically from the APP grids or vice versa, as both rely on assessment aspects, result sets and grade sets.

Additional changes to SIMS Assessment to support the new Progress Grid functionality include:

- **Aspects New Progress Grid Flag** – only designated Progress Grid aspects can be linked to bullet points in Progress Grids. They will be designated automatically if they have been created via the Progress Grid template.
- **Grade Sets** – a new colour attribute can be attached to grades. This can be used only with Progress Grid aspects for bullet points within Progress Grids. The colour will not link to marksheets or individual reports, to avoid clashes with existing Assessment functionality.
- The CES Assessment Services System Category **Progress Grid** enables you to filter for these aspects in the **Find Aspect** browser.
- Changes have been made to the rules regarding the deletion of result sets, grade sets and aspects.
- The **Mark a selection of Aspects as Progress Grid Aspects** option (via **Tools | Performance | Assessment | System Utilities | Aspects**) can be used if schools or LAs have already created aspects and wish to use them with the new Progress Grid functionality.
- Two additional options are available via **Tools | Performance | Options**. **View Progress Grid Aspects** enables Progress Grid aspects to be hidden in the **Find Aspect** browser and the **Student Assessment Results Detail** page. **Export in V7** accommodates the import and export of templates at different SIMS versions.
- Changes to the export and import routines, enabling the export of the new aspect flag in Assessment and PX Schema.

### **AMPA Structure**

The following has been revised on the AMPA Structure:

- **England Primary (and Middle Deemed Primary) | Assessing Pupil Progress | Grid Templates**  
This contains one file (CCS APP Grid Template - Primary), in which each of the subjects are contained in separate tabs.
- **England Primary (and Middle Deemed Primary) | Assessing Pupil Progress | Marksheet Templates**  
This contains CCS APP marksheet templates for ICT, Maths – Primary, Reading, Science, Speaking & Listening and Writing.

## Fixes

This release includes fixes in the following areas:

- When a pupil/student is a member of multiple classes of the same course, the **Class** column in the Marksheet now displays the correct class (via **Focus | Assessment | Template**).
- It is now possible to select an aspect that you wish to associate with a marksheet template without a degradation in system performance (via **Focus | Assessment | Template**).
- The correct values are now retrieved for grade sets containing multiple grades of the same value (via **Focus | Assessment | Marksheet Entry**).
- The addition of a note to a cell in a marksheet no longer has an adverse effect on results entered elsewhere in the marksheet (via **Focus | Assessment | Marksheet Entry**).
- If meal information is displayed on a marksheet, the correct detail is now included in marksheets exported using System Utilities (via **Tools | Performance | Assessment | System Utilities | Marksheets**).
- The correct year groups are now displayed for pupil/students when hovering over their name in a tracking grid (via **Focus | Assessment | Tracking Grids**).
- The first grade in the list is no longer obscured by text when printing grade sets (via **Focus | Assessment | Grade Set**).

## Attendance

### New Features

This release includes the following new features:

- **Selecting Group Types**

Many routines, e.g. editing marks, dealing with missing marks, running reports, etc. include the option to select a group type. Two new options are available from the **Group Type** drop-down list – **Alternative Curriculum** and **Discover**.

User-defined groups can be created in Discover for use in SIMS. These groups are available by selecting **Discover** from the **Group Type** drop-down list.

For more information, please refer to the *Additional Information* chapter in the *Attendance in SIMS* handbook.

## Fixes

This release includes fixes in the following areas:

- Inset days are now displayed correctly when viewing OMR Registration Sheets (via **Routines | Attendance | OMR Entry | Read OMR Registration Sheet**).
- Registration groups that do not have a registration tutor now display correctly in Take Register (via **Focus | Attendance | Take Register**).
- The correct number of possible attendances are now displayed for classes with multiple teachers and/or rooms (via **Focus | Attendance | Display Marks**).
- N codes that are entered in Take Register are now displayed for all pupil/students in Edit Marks (via **Focus | Attendance | Edit Marks**).
- The permissions for an Administration Assistant have been corrected in the Attendance area.
- For schools in Wales, following the application of the new Welsh Attendance Code changes, the **X** code can now be entered via Take Register and Edit Marks. It is no longer possible to enter the **Z** code via these routes (via **Focus | Attendance | Take Register** and **Focus | Attendance | Edit Marks**).

## B2B

### Fixes

This release includes a fix in the following area:

- Duplicate records are no longer returned for pupil/students and it is therefore possible to carry out suspense processing (via **Routines | Data Exchange | B2B Student | Suspense Processing**).

## Discover

SIMS Discover enable schools to analyse the data held in their SIMS database and to display the results in a variety of graphical formats, e.g. bar graphs, progression line graphs, pie charts, Venn diagrams, etc.

SIMS Discover draws the data from a data warehouse, which is an extract of the SIMS SQL database. The Discover data warehouse is designed to manage a high level of data traffic so that several graphs can be created and viewed at the same time for the purposes of data comparison. It is possible to drag and drop various data items from one graph on to another to create a compilation graph, such as a Venn diagram.

For more information, please refer to the *Discover Technical* handbook, the *Discover Installation Guide* and the *Discover User Guide*.

# InTouch

## New Features

This release includes the following new features:

- **Failed Outbound Messages Report**

**Reports | InTouch | Failed Outbound Messages**

The Failed Outbound Messages report provides information on any messages sent to external sources (SMS or email) that have failed to send or are pending transmission (i.e. they are currently in a queue).

For more information, please refer to the *Producing Reports in SIMS InTouch* chapter in the *SIMS InTouch* handbook.

- **Message Report**

**Reports | InTouch | Messaging Audit**

The Messaging Audit report provides details of all messages sent to, and received by, SIMS. A number of report filters are provided, enabling you to determine the communication methods on which you wish to report, the users who sent messages, etc.

For more information, please refer to the *Producing Reports in SIMS InTouch* chapter in the *SIMS InTouch* handbook.

- **Producing a Hyperlink or an Image into a Message Template or Message**

Hyperlinks and images can now be inserted into a message template or a message.

For more information, please refer to the *Sending General Messages* chapter in the *SIMS InTouch* handbook.

- **Sending School Event Message Reminders**

**Focus | School | School Diary**

A message can be sent regarding a school event recorded in the School Diary. If a reminder has been added to the school event, a message will be displayed in the **My Reminders** panel on the SIMS **Home Page**.

For more information, please refer to the *Managing System Generated Messages* chapter in the *SIMS InTouch* handbook.

- **Sending a Percentage Attendance Notification Message**

**Focus | Attendance (or Lesson Monitor) | Send Percentage Attendance Notifications (InTouch)**

Messages can be sent to parental contacts and other interested contacts regarding a pupil/student's school attendance. This enables your school to increase awareness among parental contacts of their child's attendance.

For more information, please refer to the *Managing System Generated Messages* chapter in the *SIMS InTouch* handbook.

- **Sending an Achievement Notification Message**

**Focus | Behaviour Management | Achievement Notifications (InTouch)**

Messages can be sent to parental contacts and other interested contacts when a pupil/student has been commended with an achievement award. This enables your school to increase awareness among parental contacts of their child's conduct.

For more information, please refer to the *Managing System Generated Messages* chapter in the *SIMS InTouch* handbook.

- **Sending an Applicant Message**

An Applicant Message can be created from a number of areas in SIMS and is therefore linked automatically to the selected pupil/student's record.

For more information, please refer to the *Sending General Messages* chapter in the *SIMS InTouch* handbook.

## Personnel

### Enhancements

This release includes an enhancement in the following area:

- Additional characters can now be entered in the **Apartment** field in the **Address** panel, enable the details to be transferred via B2B Personnel.

### Fixes

This release includes a fix in the following area:

- Where a staff member's address includes an invalid character (e.g. £) in the **Apartment** field, it is now possible to edit this character (via **Focus | Person | Staff**).

## Profiles

### Fixes

This release includes a fix in the following area:

- When Microsoft® Word is closed once a Profiles template has been saved and cloned, the message displayed has been changed to **Processing** (via **Focus | Profiles | Session Manager**).

## Reporting

### Enhancements

This release includes an enhancement in the following area:

- The **Conduct** area has been added to the Reporting Dictionary, preventing a range of behaviour reports from timing out. It also allows for a total points reporting function and is located under **Focus | Student | Conduct** (via **Reports | Design Report**).

### Fixes

This release includes fixes in the following areas:

- Visits can now be included in reports where the date of the visit is other than today's date (via **Reports | Run Report**).
- The SEF B2.10 – Nature of learning difficulties report now displays information relating to pupil/students with a SEN Status of **School/Early Years Action +** and **Statement** (via **Reports | Run Report**).
- Users assigned to the Class Teacher group in System Manager can no longer view staff car details presented in reports (via **Reports | Run Report**).
- It is now possible to report on a pupil/student's previous name by selecting the Previous Name sub-report in the **Student | Basic Details** structure (via **Reports | Design Report**).
- If a member of staff has more than one contact recorded in the **Next of Kin** panel of the **Employee Details** page, and each of the contacts has a telephone number recorded against them, the contact details are now presented correctly in reports when the Staff Contacts and Telephone Numbers sub-reports have been selected (via **Reports | Design Report**).
- It is now possible to report on prospective pupil/students and applicants who are attending an interview or a visit (via **Reports | Run Report**).

## School Census Summer 2011 Return

The dates for the School Census Summer 2011 Return are:

- **Census Day** – 19/05/2011
- **Age at Date** – 31/08/2010

This release incorporates a number of major changes to the Post 16 Learning Aims part of the return, which give schools greater control over the information included in the return.

## Enhancements

This release includes enhancements in the following areas:

### Tools

#### ▪ Hours at Setting

- Primary schools with dedicated nursery units that offer early years care can now record attendance patterns via **Focus | Attendance | Enter a Weekly Pattern**. These attendance patterns can be used to calculate Hours at Setting by clicking the **Update Hours at Setting** button in **Tools | Statutory Return Tools | Update Hours at Setting**.
- At the request of the DfE, the default for Hours at Setting has changed from **0** to **<blank>**, **0** is now a valid value.

#### ▪ Update Class Type

- For Primary schools, **Tools | Statutory Return Tools | Update Class Type** now displays a message to indicate that data is brought forward from the previous Spring Census.

### Census Panels

#### ▪ Attendance Panel

- The missing mark message has been extended to include the menu route for dealing with missing marks (**Focus | Lesson Monitor | Deal with Missing Marks**).

### Census Authorise


- A warning message is displayed if missing marks exist.
- A message recommends running and checking reports before going ahead with authorisation.
- A new dialog has been added to ensure that the return is not authorised until the head teacher is satisfied with the content.

### Validation

- Where a school is not making use of SIMS Attendance and has instead entered attendance information directly in the **Attendance** panel, validation will provide dynamic links to that panel rather than to SIMS Attendance.

### XML Return File

- The following school level tags have been removed:
  - School Location
  - Special School Items

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- The following pupil/student level tags have been removed:
    - Ethnicity Code
    - Source of Ethnicity
    - Source of Service Children
    - In Care Indicator (not removed from exclusions)
    - In Care Caring Authority Code
    - In Care While at Current School Indicator
    - Parental Contact information
    - Pupil address information

#### **Detail Report**

- Columns have been added to the Leavers Detail report to indicate if the leaver has been included because they have attendance information and/or exclusion information which is collected
- Contact Detail report has been removed
- Address Detail report has been removed
- The following columns have been removed from the Pupil Basic Detail Report
  - Disability
  - Mode of Travel
  - Ethnicity Source
- The following changes have been made to the Leavers Detail Report
  - Criteria text for Primary and Special schools has been improved
  - A UPN column has been added

#### **Duplicate QAN Report**

- Expiry Date column has been added
- Active Status column has been added

#### **Report Dictionary**

- QAN Expiry Date has been added

### Data Collection Sheet

- The following fields have been added
  - Disability
  - First Language
  - Home Language

## SOLUS<sup>3</sup> Phase 3

You can now download and apply SOLUS<sup>3</sup> Phase 3.

SOLUS<sup>3</sup> facilitates the upgrade or installation of SIMS on multiple workstations within a school or Local Authority network and consists of two software components that operate on existing network infrastructure:

- **Deployment Service**

A user interface for pre-configuring and deploying the SOLUS<sup>3</sup> agents onto remote SIMS workstations within a Windows domain.

- **SOLUS<sup>3</sup> Agent**

A Windows service running on each SIMS workstation that monitors the pre-configured network location for installation or upgrade files. When it detects the presence of relevant upgrades, it downloads and installs them silently, without user interaction.

SOLUS<sup>3</sup> Phase 3 includes the following new functionality:

- **Installing Discover**

Deployment Managers can use SOLUS<sup>3</sup> to install Discover on both servers and clients.

- **Enhancements to Installing SOLUS<sup>3</sup> Agents Manually**

Deployment Managers can use SOLUS<sup>3</sup> to export customised SOLUS<sup>3</sup> Agent installers for use manually installing the agent manually.

For more information, please refer to the *SOLUS<sup>3</sup> Phase 3 for System Administrators* handbook.

## STAR 7

### New Features

This release includes the following new features:

- **Pupil (or Student) Teacher View** – The **Basic Details** panel of the Pupil/Student Teacher View now displays the selected pupil/student's date of birth beneath their name. The **Basic Details** panel also now displays hover help, indicating the pupil/student's name, date of birth, address and SEN status. The **Quick Note** panel also displays hover help.

- **Home Page** – A panel that displays scheduled detentions can now be displayed on the SIMS **Home Page**. This panel can be configured to show all detentions over a defined period or all currently scheduled detentions. It is now possible to search for and select a person using the **Quick Search** field at the top of the SIMS **Home Page**. Double-clicking the required person's name displays their associated details in the appropriate area of SIMS.
- The Child Protection Plan replaces the Child Protection Register (CPR) label on the **Application** and **Student Details** pages, as well as the Admissions and Student Report Dictionary (now called the Child Protection Plan Dictionary).
- For schools in Northern Ireland, the database script `School_Tidy_Report_NI_only` now enables you to delete unused schools and remove the Authority ID of any school recorded as being outside Northern Ireland (via **Focus | School | School Details**).
- A new pre-defined report (Aggregated Student Conduct Summary) has been provided. This report fixes a number of issues relating to date range chosen, blank lines and conduct information being displayed for pupil/students with either behaviour incident or achievement information recorded. This report can be accessed via **Reports | Run Report | Focus | Student**.
- It is now possible to produce a summary of a behaviour incident displayed on the **Behaviour Incident** page by clicking the **Print** button.
- It is now possible to produce a summary of a behaviour review meeting by clicking the **Print** button on the **Add/Edit Behaviour Review** dialog.
- **Awarded By** has been added to the **Achievement Student Involved** area of the SIMS Reporting Dictionary.
- Multiple review meeting attendees can now be selected to indicate their attendance when recording follow up details for a behaviour incident.

## Enhancements


- Pupil/student names are now highlighted in blue in the **Students Involved** panel if follow up details for a behaviour incident have been recorded.
- The achievement of a target on a report card is now indicated by a tick rather than a cross when printing.
- **Yesterday** is now available as a date option on the **Attendance Summary, Achievement Summary, Behaviour Summary** and **Scheduled Detention Sessions** panels on the SIMS **Home Page**.
- It is now possible to save an individual pupil/student's behaviour incident record and add a detention, exclusion or report card without having to re-open the page (via **Focus | Behaviour Management | Student Behaviour**). This functionality has been changed to ensure consistency with SIMS InTouch. It also ensures that the data is retained by SIMS and that all information relating to a behaviour incident can be recorded at the same time.

- The **Conduct** area has been added to the Reporting Dictionary, preventing a range of behaviour reports from timing out. It also allows for a total points reporting function and is located under **Focus | Student | Conduct** (via **Reports | Design Report**).

## Fixes

This release includes fixes in the following areas:

- Right-clicking a class on the timeline on the SIMS **Home Page** timeline and selecting **Take Register** now displays the register for the correct class (via **Focus | Home Page**).
- The **School Diary** panel on the SIMS **Home Page** now displays descriptions correctly for staff training days added via the School Diary (via **Focus | Home Page**).
- The description for ethnic code WOTW in the Ethnicity (Student) lookup has changed to **WHITE OTHER** for schools in England only (via **Tools | Lookups | Maintain**).
- Inactive ethnicity code descriptions are no longer displayed in the **Ethnic/Culture** panel of the **Pupil (or Student) Details** page (via **Focus | Pupil (or Student) | Pupil (or Student) Details** page).
- An error no longer occurs when you save changes to a pupil/student's registration history (via **Focus | Pupil (or Student) | Pupil (or Student) Details**).
- A pupil/student's **Enrolment Status** is now displayed correctly in the **Registration** panel of the **Pupil (or Student) History** page (via **Focus | Pupil (or Student) | Pupil (or Student) Details | History**).
- Only active groups are now displayed in the **Groups** browser when selecting members of a group (via **Focus | Groups | User Defined Groups**).
- It is now possible for users with Administration Assistant, Admissions Officer, Bursar, Receipt Clerk or School Administrator permissions to edit the **Start Date** and **End Date** for free school meal eligibility using the **Dietary** panel on the **Pupil (or Student) Details** page (via **Focus | Pupil (or Student) | Pupil (or Student) Details**).
- It is now possible to carry out multiple searches on year groups when identifying the pupil/students for whom you wish to record an achievement (via **Focus | Behaviour Management | Maintain Achievements**).
- All unlinked contacts are now available for selection when running Delete Unlinked Contacts (via **Tools | Housekeeping | Delete Unlinked Contacts**).
- When running Validate Memberships, you are now informed that the process may take some time to complete. An option to cancel the process has also been implemented (via **Tools | Validate Memberships**).

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- If a person is a Bill Payer but not a contact, they will not be available for selection when running Delete Unlinked Contacts (via **Tools | Housekeeping | Delete Unlinked Contacts**).
  - Inactive behaviour types are no longer available for selection when adding a behaviour incident in Take Register (via **Focus | Attendance (or Lesson Monitor) | Take Register**).
  - When amending the number of behaviour points for the participants of a behaviour incident, the correct number of points are now displayed (via **Focus | Behaviour Management | Maintain Behaviour Incidents**).