

Checking SIMS .net Backup

Backup Exec for Windows Servers

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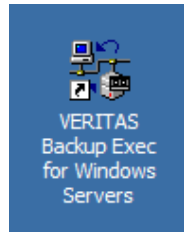
Checking SIMS .net Backup

It is important that all backups are checked on a daily basis; however some systems may be failing to backup the Sims.Net Database. When this occurs there are no error messages to indicate that the files are not backed up and so users are unaware that the backup is failing.

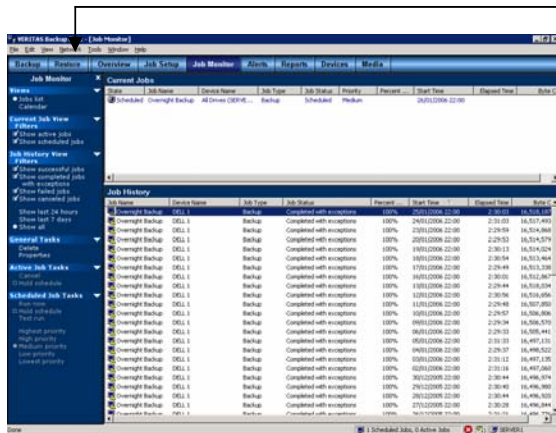
To check that the Sims.net database is being backed up follow these simple steps.

Instructions

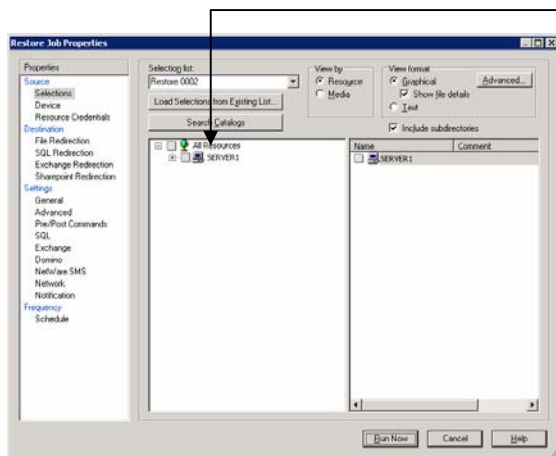
Note: These Views are taken from Backup Exec Version 9.1 and 10. Views may vary if running Versions 8 or 9.



1 Open Backup Exec by Double clicking the Backup Exec Icon located on the Server Desktop.

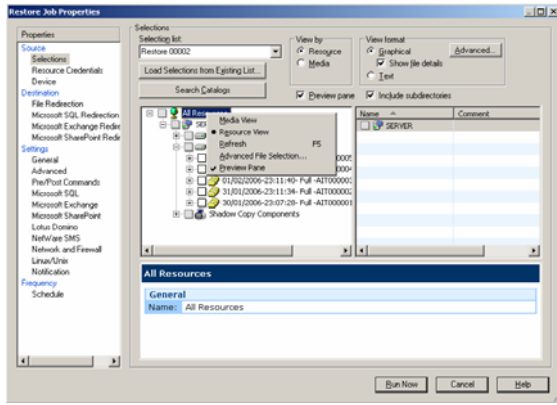


2 Click the **Restore** Button located along the top of the Backup Exec Window.



3 From the **Restore Job Properties** window, locate the server name in the middle box.

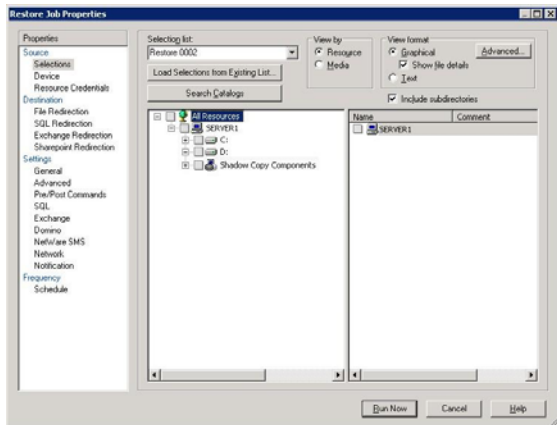
(In this example the Server Name is **Server1**).



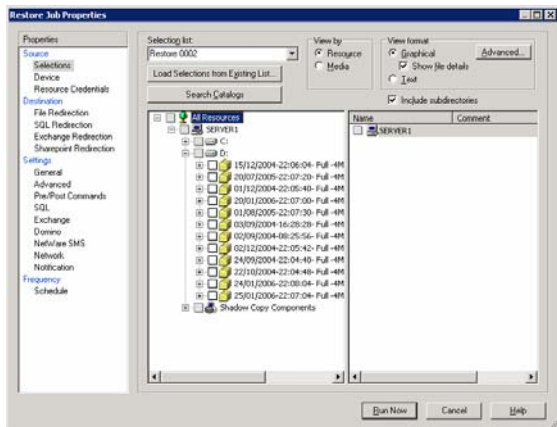
4 Right Click on the Server Name to display a list of options.

Select **Resource View** if running version 9.1 or 10

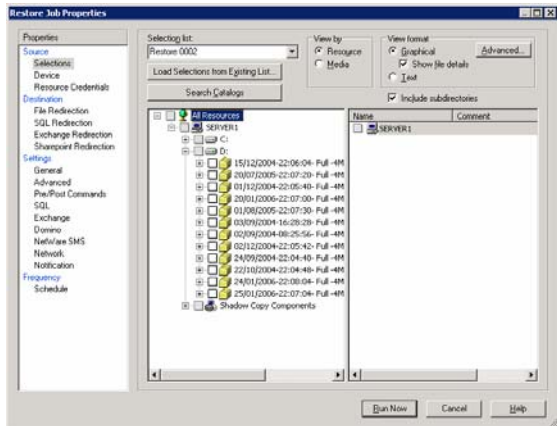
Select **Volume View** if running Version 8 or 9.



5 Click the **Plus (+)** box to the left of the server name to reveal a list of Device Drives.

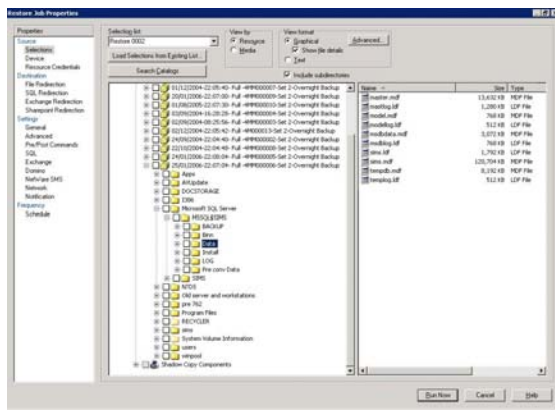


6 Click the **Plus (+)** box to the left of the Drive labelled as **D:** to reveal a list of backup sets.



7 From the list of backup sets locate the latest backup by the date.

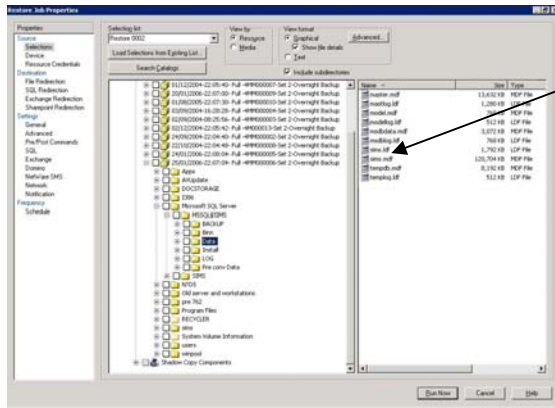
Click on the **Plus (+)** box to the left of this backup set to reveal a list of folders.



8 From the list of folders expand the folder named **Microsoft SQL Server** by clicking on the **Plus (+)** box to the left of the folder.

Under the **Microsoft SQL Folder**, expand the **MSSQL\$SIMS Folder** by clicking on the **Plus (+)** box to the left of the folder.

Under the **MSSQL\$SIMS Folder**, highlight the **Data Folder** by clicking on the yellow folder.

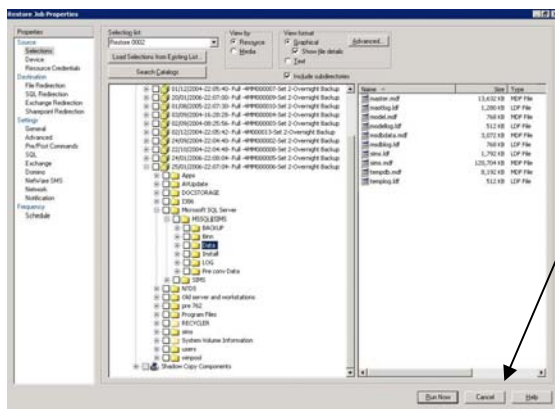


9 In the Right pane a list of files should appear.

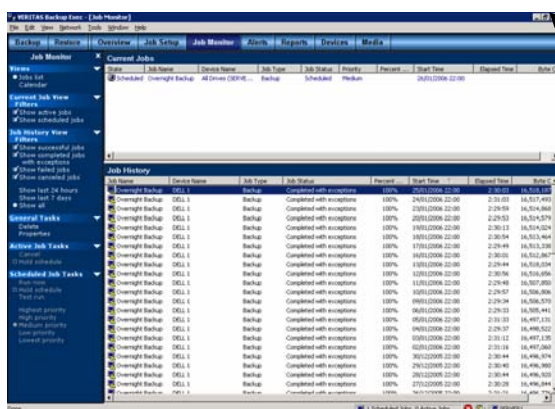
From this list check that there are two files named **SIMS.MDF** and **SIMS.LDF**.

If these two files are listed then the **Sims.net Backup Process** is working correctly.

If the two files are not listed phone the **Capita Helpdesk immediately**.



10 Click **Cancel** to return to the Backup Exec window.



11 Close Backup Exec by clicking on the **X** located at the top right of the window.

Capita Helpdesk Number
01245 213911

